

6-08-24

BOD Chair report  
To the region

Good morning

We continue to work on ensuring that the TSSO store is stocked and running. We are seeking a special worker for the store if you know anyone who would be interested please let us know.

I have continued to work with the bank to ensure to stay updated on issues that arise. The treasure for STL has access to see their account now.

Thank you to our literature chair, out office manager and our treasurer for doing all of the work you do.

We continue to sell meeting lists at the office and the price may fluctuate depending on the cost to us. Please be sure to make sure all meetings are updated and as accurate as possible. You can do that through the web site.

The BOD will continues to review our pattern of sales ongoing. We continue to look at our pricing structure and will adjust as needed to cover our expenses and ensure we are not losing money.

We now have have 6 BOD members at this time, we should have 12. It gotten easier with the new members, however, it is still difficult to conduct the business of the board and complete all of the required jobs of the BOD and also be able to follow the policies and procedures set in place. For instance:

STL and Retreat liaison: we still do not have enough members to fill these positions

Signing contracts: please remember that all contracts for the convention or retreat ( for merch suppliers, entertainment, etc) must be brought to the BOD during the regularly scheduled meetings for approval we meet every 3rd Sunday at the Regional office @ 10:30 am. We do not currently have a negotiating team or a chair for that committee.

Please let me know if you need any insurance documentation for your groups; you can email me at bodchair@tsrcna

Always an honor to serve

Paula K

TSRSCNA  
BOD Treasurer's Report  
6-8-24

Good morning, everyone,

The BOD has \$14,161.19 in checking and \$19,567.40 in the Money Market for a total of \$33,728.59, with 4 outstanding checks totaling \$7,064.69.

The taxes have been completed and **TSRSO's income exceeded its expenses by \$6000.00**. Please spread the word.

Reminder, donations checks are to be made out to TSRSCNA and literature payments made out to TSRSO, Inc.

Any questions or concerns, please let me know.

ILS,

Shari



April	TSRSO Reconciliation Report				Acct #:	Acct #:		
	Statement date:	4/30/2024			7205	7698		
<b>TSRSO Bank Statement Beginning Check Book Balance</b>					<b>\$7,210.66</b>			
<b>TSRSO Bank Statement Beginning Money Market Account Balance</b>						<b>\$31,865.63</b>		
Money Market ~ Interest Posted	9/29/2023					\$0.94		
<b>REVENUE:</b>								
Literature Sales					\$7,620.63			
Literature Square (auto deposit)					\$1,218.51			
ONLINE TRANSFER FROM MONEY MARKET					\$12,300.00			
ONLINE TRANSFER TO CHECKING ACCOUNT						\$12,300.00		
<b>Gross Income</b>					<b>\$21,139.14</b>			
<b>EXPENSES:</b>								
	<b>Date</b>	<b>Check/Auto</b>						
Hess's Accountant	17-Apr	8600	Employee taxes		\$175.00			
NAWS	26-Apr	8601	Literature		\$10,488.87			
MPB	16-Apr	8602	Meeting Lists		\$1,775.00			
Howard Owens	1-Apr	9393			\$221.79			
Howard Owens	5-Apr	9394			\$221.79			
Howard Owens	11-Apr	9395			\$221.79			
Howard Owens	17-Apr	9396			\$221.79			
Howard Owens	25-Apr	9397			\$221.79			
<b>TOTAL CHECKS</b>					<b>\$13,547.82</b>			
Vector Security	2-Apr	auto			\$36.15			
Jordan Tax	4-Apr	auto			\$67.33			
Act 32	5-Apr	auto			\$109.20			
Verizon	11-Apr	auto			\$139.75			
People's	12-Apr	auto			\$46.80			
PAMC	12-Apr	auto			\$23.14			
Citizen's	15-Apr	auto			\$210.36			
Comm of PA	17-Apr	auto	Sales Tax		\$435.47			
Duquesne Light	18-Apr	auto			\$97.89			<b>Outstanding</b>
Transfer to Region	22-Apr	auto	Cash donation		\$50.00			<b>Checks</b>
IRS Empl tax	30-Apr	auto			\$811.72		<b>8604</b>	\$735.00
Comm of PA Employ	30-Apr	auto			\$111.75		<b>9398</b>	\$221.79
Unempl tax	30-Apr	auto			\$97.93		<b>9399</b>	\$221.79
<b>TOTAL AUTO DEBIT:</b>					<b>\$2,237.49</b>			
<b>TOTAL EXPENSES</b>					<b>\$15,785.31</b>			
<b>Ending Check Book Balance</b>					<b>\$12,564.49</b>			
<b>Total Money Market Account</b>						<b>\$19,566.57</b>		
<b>TOTAL Checking &amp; Money Market Accounts</b>						<b>32,131.06</b>		
<b>Total Outstanding checks</b>							<b>\$1,178.58</b>	\$11,385.91
							<b>\$30,952.48</b>	

May	TSRSO, INC	-	Checkbook		Register			
Date	Description	check or type	Deposit	Withdraw	Balance	Clear	Conc'd	What
	<b>April Balance</b>				\$12,120.91			
5/2/2024	Vector	auto		\$36.15	\$12,084.76	x	x	Utilities
5/6/2024	Square 5-4	auto	\$295.42		\$12,380.18	x	x	Literature Sales
5/6/2024	Jordan Tax	auto		\$67.33	\$12,312.85	x	x	Utilities
5/6/2024	Cash Sales 5-4	dep	\$185.00		\$12,497.85	x	x	Literature Sales
5/6/2024	Cash Sales 5-5	dep	\$30.00		\$12,527.85	x	x	Literature Sales
5/6/2024	NEASCNA - INV 563 - #1433	dep	\$109.26		\$12,637.11	x	x	Literature Sales
5/6/2024	NPASCNA - INV 578 - #216	dep	\$619.42		\$13,256.53	x	x	Literature Sales
5/9/2024	PA Sales Tax	auto		\$400.38	\$12,856.15	x	x	Sales Tax
5/13/2024	Square 5 -11, 12	auto	\$331.25		\$13,187.40	x	x	Literature Sales
5/13/2024	PAMC	auto		\$24.86	\$13,162.54	x	x	Utilities
5/13/2024	People's	auto		\$40.19	\$13,122.35	x	x	Utilities
5/13/2024	Verizon	auto		\$139.62	\$12,982.73	x	x	Utilities
5/13/2024	Howard Owens	9401		\$221.79	\$12,760.94	x	x	Special Worker
5/13/2024	Ronda Bastolla	8605		\$735.00	\$12,025.94	x		Rent
5/13/2024	NAWS	8606		\$4,838.40	\$7,187.54	x	x	Literature Purchase
5/13/2024	STL - INVs 571, 565 - #1811	dep	\$37.01		\$7,224.55	x	x	Literature Sales
5/13/2024	NEASCNA - #5092	dep	\$103.45		\$7,328.00	x	x	Literature Sales
5/13/2024	BVASCNA - INV 581 - #973	dep	\$332.24		\$7,660.24	x	x	Literature Sales
5/13/2024	BVASCNA - INV 573 - #972	dep	\$412.46		\$8,072.70	x	x	Literature Sales
5/13/2024	WEANA - INV 576 - #148	dep	\$554.90		\$8,627.60	x	x	Literature Sales
5/14/2024	Cash Sales 5-11	dep	\$310.00		\$8,937.60	x	x	Literature Sales
5/14/2024	Cash Sales 5-12	dep	\$269.00		\$9,206.60	x	x	Literature Sales
5/17/2024	Duquesne Light	auto		\$103.46	\$9,103.14	x	x	Utilities
5/20/2024	Square 5 - 18, 19	auto	\$182.57		\$9,285.71	x	x	Literature Sales
5/20/2024	BVASCNA - INV 580 - #4081	dep	\$428.09		\$9,713.80	x	x	Literature Sales
5/20/2024	BVASCNA - INV 569 - #4082	dep	\$698.76		\$10,412.56	x	x	Literature Sales
5/20/2024	ICANA INVS 586, 587 - #1037	dep	\$1,315.61		\$11,728.17	x	x	Literature Sales
5/20/2024	Cash Sales 5 - 18	dep	\$317.00		\$12,045.17	x	x	Literature Sales
5/20/2024	Cash Sales 5 -19	dep	\$40.00		\$12,085.17	x	x	Literature Sales
5/21/2022	BOD CC	auto-8607		\$203.37	\$11,881.80	x	x	BOD CC
5/28/2024	Xerox	auto		\$295.61	\$11,586.19	x	x	Printer
5/28/2024	Hess's	8607		\$4,500.00	\$7,086.19			23 Taxes
5/28/2024	Naws Shipping	8608		\$1,094.69	\$5,991.50	x		NAWS Shipping
			\$6,571.44	\$12,700.85				

\*\$215.00  
\*deposit

\*\$579.00  
\*deposit

~\$357.00  
~deposit



US759 | BR846 | 4  
 ROP 450  
 P.O. Box 7000  
 Providence, RI 02940

**Business Account Statement**

Page 1 of 5

Beginning May 01, 2024  
 through May 31, 2024

**Questions? Contact us today:**



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 1-800-862-6200



**VISIT:**  
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 citizensbank.com



**MAIL:**  
 Citizens  
 Customer Service Center  
 P.O. Box 42001  
 Providence, RI 02940-2001

TRI STATE REGIONAL SERVICE OFFICE  
 TRRSO  
 PO BOX 337  
 HOMESTEAD PA 15120-0337

**TRI STATE REGIONAL SERVICE OFFICE  
 TRRSO  
 Business Green Checking  
 XXXXXX-720-5**

**Business Green Checking for XXXXXX-720-5**

**Balance Calculation**

Previous Balance		12,564.49
Checks	-	5,503.77
Debits	-	1,310.97
Deposits & Credit	+	6,571.44
<b>Current Balance</b>	<b>=</b>	<b>12,321.19</b>

You can waive the monthly maintenance fee of \$9.99 by maintaining an average daily balance in your account of \$2,000 or by making 5 qualifying transactions that post to your account during the statement period.

Your average daily balance used to qualify this statement period is: \$14,972

Your number of qualifying transactions this statement period is: 13

Your next statement period will end on June 28, 2024.

**TRANSACTION DETAILS FOR BUSINESS CHECKING ACCOUNT ENDING 720-5**

<b>Checks</b> (Note - checks that are present out of numeric sequence are denoted with an asterisk (*))						<b>Previous Balance</b>
<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>12,564.49</b>
8606	4,838.40	05/31	9399	221.79	05/09	<b>Total Checks</b>
9398*	221.79	05/01	9401*	221.79	05/23	
						<b>5,503.77</b>

Please See Additional Information on Next Page

## Business Green Checking for XXXXXX-720-5 Continued

### Debits \*\*

\*\*May include checks that have been processed electronically by the payee/merchant.

			<b>Total Debits</b>
			-
			<b>1,310.97</b>
<b>Date</b>	<b>Amount</b>	<b>Description</b>	
<b>Other Debits</b>			
05/02	36.15	VECTOR SECURITY PAYMENT 240501 46316	
05/06	67.33	JORDANTAXSERVICE UTILITYPMT 240505 JT01LSBV	
05/13	400.38	COMMWLTHOFPAPATH PASTSALETX 240430 PATH9901090	
05/13	139.62	VERIZON PAYMENTREC 051224 4520429020001	
05/13	40.19	PEOPLES NATURAL GAS BILL 240510 200008351377	
05/13	24.86	PENNSYLVANIA-AME PAYMENT 051324 210031878066	
05/17	103.46	Duquesne Light PAYMENT 240515 8936450000	
05/23	203.37	CITIZENS BANK ONLINE PMT 240523 CKF659231918POS	
05/29	295.61	Xerox Fncl. Svcs REQUIRED 240528 010-1007432-001	

### Deposits & Credits

			<b>Total Deposits &amp; Credits</b>
			+
			<b>6,571.44</b>
<b>Date</b>	<b>Amount</b>	<b>Description</b>	
05/06	619.42	MOBILE DEPOSIT	
05/06	295.42	Square Inc 0506 STORE 240506 L205869416416	
05/06	215.00	DEPOSIT	
05/06	109.26	MOBILE DEPOSIT	
05/13	554.90	MOBILE DEPOSIT	
05/13	412.46	MOBILE DEPOSIT	
05/13	332.24	MOBILE DEPOSIT	
05/13	331.25	Square Inc 0513 STORE 240513 L205870450537	
05/13	103.45	MOBILE DEPOSIT	
05/13	37.01	MOBILE DEPOSIT	
05/14	579.00	DEPOSIT	
05/20	1,315.61	MOBILE DEPOSIT	
05/20	698.76	MOBILE DEPOSIT	
05/20	428.09	MOBILE DEPOSIT	
05/20	357.00	DEPOSIT	
05/20	182.57	Square Inc 0520 STORE 240520 L205871519432	

### Daily Balance

						<b>Current Balance</b>
						=
						<b>12,321.19</b>
<b>Date</b>	<b>Balance</b>	<b>Date</b>	<b>Balance</b>	<b>Date</b>	<b>Balance</b>	
05/01	12,342.70	05/13	14,422.79	05/23	17,455.20	
05/02	12,306.55	05/14	15,001.79	05/29	17,159.59	
05/06	13,478.32	05/17	14,898.33	05/31	12,321.19	
05/09	13,256.53	05/20	17,880.36			

DOCUMENT CONTAINS COLORED BACKGROUND OR WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER.

Account: 6360      PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER      \$4,838.40  
7615/360

TRI STATE REGIONAL SERVICE OFFICE  
PO BOX 337  
HOMESTEAD, PA 15120-0337

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

MEMO: NPS-0036606/Order #1019387

CITIZENS BANK, NATIONAL ASSOCI  
1184 8832 EPPY ST 3424 1/1 51093162-1 00171297

Pay FOUR THOUSAND EIGHT HUNDRED THIRTY EIGHT AND 40/100      DOLLARS

TO THE ORDER OF: NARCOTICS ANONYMOUS WORLD SVCS  
19737 NORDHOFF PL  
CHATSWORTH, CA 91311-6606

000008606  
May 21, 2024

\$ \*\*\*\*\*4,838.40

VOID After 180 DAYS  
Signature On File  
This check has been authorized by your depositor

DOCUMENT CONTAINS COLORED BACKGROUND OR WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER.

Account: PAYMENT      PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER      \$221.79  
7615/360

TRI STATE REGIONAL SERVICE OFFICE  
PO BOX 337  
HOMESTEAD, PA 15120-0337

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

MEMO: 4-20, 21 plus cleaning

CITIZENS BANK, NATIONAL ASSOCI  
1184 8832 EPPY ST 3424 1/1 51093162-1 00171297

Pay TWO HUNDRED TWENTY ONE AND 79/100      DOLLARS

TO THE ORDER OF: HOWARD OWENS  
5456 PENN AVE APT 14  
PITTSBURGH, PA 15206-3463

000009398  
April 29, 2024

\$ \*\*\*\*\*221.79

VOID After 180 DAYS  
Signature On File  
This check has been authorized by your depositor

8606      05/31/2024      \$4,838.40      9398      05/01/2024      \$221.79

DOCUMENT CONTAINS COLORED BACKGROUND OR WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER.

Account: PAYMENT      PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER      \$221.79  
7615/360

TRI STATE REGIONAL SERVICE OFFICE  
PO BOX 337  
HOMESTEAD, PA 15120-0337

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

MEMO: 4-27, 28 plus cleaning

CITIZENS BANK, NATIONAL ASSOCI  
1184 8832 EPPY ST 3505 1/1 51175124-1 00149514

Pay TWO HUNDRED TWENTY ONE AND 79/100      DOLLARS

TO THE ORDER OF: HOWARD OWENS  
5456 PENN AVE APT 14  
PITTSBURGH, PA 15206-3463

000009399  
May 07, 2024

\$ \*\*\*\*\*221.79

VOID After 180 DAYS  
Signature On File  
This check has been authorized by your depositor

DOCUMENT CONTAINS COLORED BACKGROUND OR WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER.

Account: PAYMENT      PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER      \$221.79  
7615/360

TRI STATE REGIONAL SERVICE OFFICE  
PO BOX 337  
HOMESTEAD, PA 15120-0337

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

MEMO: 5-4, 11 plus cleaning

CITIZENS BANK, NATIONAL ASSOCI  
1184 8832 EPPY ST 3517 1/1 51251244-1 00154397

Pay TWO HUNDRED TWENTY ONE AND 79/100      DOLLARS

TO THE ORDER OF: HOWARD OWENS  
5456 PENN AVE APT 14  
PITTSBURGH, PA 15206-3463

000009401  
May 21, 2024

\$ \*\*\*\*\*221.79

VOID After 180 DAYS  
Signature On File  
This check has been authorized by your depositor

9399      05/09/2024      \$221.79      9401      05/23/2024      \$221.79





US702 | BR846  
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 P.O. Box 7000  
 Providence, RI 02940

**Business Account  
 Statement**

Page 1 of 3

Beginning May 01, 2024  
 through May 31, 2024

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TRI STATE REGIONAL SERVICE OFFICE  
 PO BOX 337  
 HOMESTEAD PA 15120-0337

**TRI STATE REGIONAL SERVICE OFFICE  
 Business Money Market  
 XXXXXX-769-8**

**Business Money Market for XXXXXX-769-8**

**Balance Calculation**

Previous Balance		19,566.57
Checks	-	.00
Debits	-	.00
Deposits & Credit	+	.00
Interest Paid	+	.83
<b>Current Balance</b>	<b>=</b>	<b>19,567.40</b>

**Balance**

Average Daily Balance	19,566.57
<b>Interest</b>	
Current Interest Rate	.05%
Annual Percentage Yield Earned	.05%
Number of Days Interest Earned	31
Interest Earned	.83
Interest Paid This Year	4.64

You can waive the monthly maintenance fee of \$9.99 by maintaining a minimum daily balance in your account of \$2,500.

Your minimum daily balance used to qualify this statement period is: \$19,566

Your next statement period will end on June 28, 2024.

**TRANSACTION DETAILS FOR BUSINESS MONEY MARKET ACCOUNT ENDING 769-8**

<b>Interest</b>			<b>Previous Balance</b>
<i>Date</i>	<i>Amount</i>	<i>Description</i>	
05/31	.83	INTEREST	19,566.57
			<b>Total Interest Paid</b>
			<b>+</b>
			<b>.83</b>

Please See Additional Information on Next Page

**Business Money Market for XXXXXX-769-8 Continued**

<b>Daily Balance</b>						<b>Current Balance</b>	
<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	=	<b>19,567.40</b>
05/31	19,567.40						

## Start to Live Report

Good morning, the executive committee met, and we opened the meeting with the Serenity Prayer and read the following readings: 12 Traditions, 12 Concepts, and the Step Working Guide pg. 122.

Tickets & Registration has opened early registration, and it will be available until September 11, 2024. The price is \$25, after that, it will be \$35.

We will be hosting our next event in Washington PA on June 8, 2024. All committees are required to attend.

The Hotel Liaison has sent the information regarding hotel reservations to the committee and the committee has fourteen days to put in their reservation. It will then be added to the website. The Hotel Liaison is also currently working on the menu and prices for the banquet and the brunch.

We welcome the new Arts & Graphic Chair Amy L.

We need the keys to the cash registers.

We are still in need of an Archives & Auction Chair. James G, our executive chair, is the overseer of that committee and is willing to purchase the display cases.

Our Convention Information Chair has resigned due to personal reasons. So, we need to fill that position again.

The following positions are still open: Merchandise Vice Chair, Arts Graphic Vice Chair, Archives & Auction both Chair and Vice Chair, Convention Information Chair.

We met at the office May 22 at 7:00 pm to grab the banners and equipment for the retreat. No issues. The event itself overall went well. We returned it Sunday May 26.

As far as the financials, they are all attached.

Activities committee spent a total of \$337.93

Camp liaison spent \$282.00

Merchandise made \$1,255.40

Programming spent \$176.47

tickets and registration made \$12,462.86

executive committee spent \$7,582.49

That left us with \$8,338.62

After the \$3,000 startup we have a check for the bod for \$5,338.62. It will be signed and brought to the BOD on June 15.

Attached are Banks ledgers, Bank statements, Detailed expense reports, and specific event income/expense reports

A few concerns we had that were discussed at the final meeting:

Readings at the main meeting

I don't believe it's in policy on who does the readings at the main speakers. I've served on start to live and the retreat multiple times and on every committee I've been a part of the vice chairs read the readings at the Saturday night main speaker. We had a situation where the programming vice was the acting programming chair so he chaired the Friday night meeting. It only felt fair to spread around the readings. The programming member presented to read had read a reading at the Friday night meeting. Again, it only felt fair to give someone who hadn't read a chance. Everyone who did readings Saturday night served the spiritual retreat in some capacity. Im not sure that this is even an issue here but being that it was brought up we discussed possibly putting who would do the readings into policy. It was also mentioned in another report that there was intentional embarrassment of a committee member due to calling them to read when they were not present. That committee member chose the reading they would read and didn't show up. She was the vice secretary and she resigned the following day.

Use of the golf cart

It was mentioned in the report that there was an abuse of golf carts by committee members. There are 3 golf carts. One for programming, one for camp liaison, and one for vice liaison. Camp liaison was vacant so the third golf cart got used by many members of the retreat committee. To my knowledge there wasn't a time over the weekend where anything involving a golf cart was needed and got neglected.

Children's activity

There was confusion on who's policy it falls under to handle the children's activity. Phil M has been doing it for years and it was asked that he had the support of the activities committee and when the time came they weren't available. At the final meeting we discussed

that next year the children's activity falls under the activity committee and whoever outside of activities wants to be a part of it is fine but that activities be responsible for it.

### Budgets

There were concerns raised about budgets and the lack of. Every event had a pre proposed budget. Those budgets were approved by the region and the bod. After events the treasurer was given the receipts and created financial reports for each event. Those were also submitted to the BOD every month and region every other. It was discussed that it would be helpful to the treasurer if each committee created their own reports to take some weight off of the treasurer.

### Handling of funds

There were concerns with the fact that checks were written to me for merchandise orders. I agree that it is not how it should be handled. We discussed asking the BOD for a spiritual retreat credit card. It is in policy for us to have one but it has never been an issue in the past. Now that it is, when we have events monthly and meet only once a month and 2 week lead times for merch there were times presented where if we didn't order it now we wouldn't have it for events. Going to pick up a check and then getting 2 signatures and getting it to the printer is unrealistic. I did what needed done and there are receipts, records and copies of everything. They have also been submitted monthly. Moving forward we do need a credit card to keep situations like this from arising.

### Friday to Sunday

We had another issue with committee members leaving Saturday night. We had 12 people ask for cabins Saturday night prior to the main speaker after registration had closed and the whole tickets and registration committee had left the retreat with all cabin information. Everyone looking for cabins ended up leaving because of rain but it was noted at the final meeting that this commitment last until the retreat is over and that it's important to be there.

### Webpage

The spiritual retreat Facebook page was deleted by the administrator the weekend of the retreat. I started a new one for now. It was discussed creating a new position as a webmaster to manage social media in order to spread the word of events to carry the message.

### Swimming

More people than usual decided to go for a swim this year. People were asked repeatedly and announcements we made not to swim. We talked about adding something into the code of conduct in the readings that repeats it. We also talked about writing on the event flyer no swimming and you will be asked to leave.

### Activities committee

A few notes they wanted to pass along for next year is that the breakfast burritos did not sell well. Hot dogs sold well for lunch. While well attended, the community dinner had less people than last year which caused a lot of leftover food.

### Programming

All speaker slots were filled. Meetings were well attended. One thing that was mentioned was when people don't use the microphone it's very hard to hear. Speakers were asked to use them but I don't think there's anything more we can do than ask.

## Merchandise

All merch sold out Saturday night except a few mugs and some odd sized shirts. Rather than opening Sunday morning they were discounted, purchased by a member, and given away. The mugs were discounted and sold at the tail end of dinner before the main speaker. A few notes for next year were to consider youth sizes, bring more 2x's, and they talked about being able to ask for logo submissions once merchandise chair is voted in that way they can have more options when the retreat starts back up to choose from. Over the last 3 years we've had a total of 5 submissions. They want the opportunity to give people more time so everything is not so rushed when the events start happening.

This was a great committee, a great year, and an even better weekend. Ive learned so much from serving on the committee and I am very grateful for the opportunity to have done so.

Thank you for letting me serve

Mike

# INCOME AND EXPENSE BY EVENT

DATE	DESCRIPTION	BUDGET	PROJECTED INCOME	ACTUAL EXPENSE	GROSS INCOME	NET INCOME
12/22/2023	Startup					\$2,999.25
<b>ACTIVITIES</b>						
	First Event Ticket Sales				\$930.00	
	Seccond Event Ticket Sales				\$2,040.00	
	Third Event Ticket Sales				\$1,518.00	
	Fourth Event				\$435.00	
	Retreat Food Sales				\$111.00	
	Donation (for left overs)				\$30.00	
		\$5,500.00	\$7,500.00	\$5,401.93	\$5,064.00	-\$337.93
<b>CAMP LIASON</b>						
		\$300.00	\$0.00	\$282.00	\$0.00	-\$282.00
<b>MERCHANDISE</b>						
	First Event				\$838.00	
	Second Event				\$814.00	
	Third Event				\$945.00	
	Fourth Event				\$206.00	
	Retreat Register Sales				\$3,018.00	
	Retreat Cash Sales				\$119.00	
		\$5,800.00	\$7,500.00	\$4,684.60	\$5,940.00	\$1,255.40
<b>PROGRAMMING</b>						
		\$550.00	\$0.00	\$176.47	\$0.00	-\$176.47
<b>TICKETS &amp; REGISTRATION</b>						
	First Event				\$2,260.00	
	Second Event				\$770.00	
	Third Event				\$1,507.00	
	Fourth Event				\$1,380.00	
	Via snail mail				\$500.00	
	Retreat Register Sales				\$7,266.00	
		\$1,450.00	\$11,000.00	\$1,220.14	\$13,683.00	\$12,462.86
<b>EXECUTIVE COMMITTEE</b>						
		\$8,000.00	\$0.00	\$7,582.49	\$0.00	-\$7,582.49
						<b>\$8,338.62</b>

## DETAILED EXPENSES BY COMMITTEE

COMMITTEE	EXPENSES	SUBTOTALS	TOTAL	
<b>EXECUTIVE COMMITTEE</b>				
Camp Deposit*	\$0.00			*This was \$500 but check was lost in the mail so Ranger Tony added it to the final bill
Ranger Tony Gift	\$100.00			
Bank Cancel Check Fee	\$35.00			For check #384 to Victory House Min.
Boy Scout Camp Cost	\$7,200.00			
Square Fees	\$210.42			4 events and retreat
Bank Cash Deposit Fee	\$8.46			
Replacement microphone stand	\$28.61			
<b>Total Executive Committee Costs</b>	<b>\$7,582.49</b>		<b>\$7,582.49</b>	
<b>Activities</b>				
Hall For First Event (January)	\$200.00			
Food/Drinks/Supplies	\$617.75			
Subtotal		\$817.75		
Hall for Second Event (February)	\$200.00			
Hall Maintenance Fee for Second Event (February)	\$125.00			
Murder Mystery Company	\$875.00			
Food/Drink/Supplies for Second Event (February)	\$455.80			
Subtotal		\$1,655.80		
Hall for Third Event (March)	\$400.00			
Food/Drinks/Supplies for Third Event (March)	\$708.62			
Subtotal		\$1,108.62		
Hall for Fourth Event (April)	\$150.00			
Food/Drinks/Supplies for Fourth Event	\$508.62			
Subtotal		\$658.62		
Food/Drinks/Supplies for Retreat	\$1,161.14			
Subtotal		\$1,161.14		
<b>Total Activities Expenses</b>	<b>\$5,401.93</b>		<b>\$12,984.42</b>	
<b>Camp Liason</b>				
Supples for Retreat	\$282.00			
<b>Total Camp Liason Exponses</b>	<b>\$282.00</b>		<b>\$13,266.42</b>	
<b>Merchandise</b>				
First Order	\$1,902.50			
Second Order	\$1,484.75			
Third Order	\$314.77			
Fourth Order	\$269.66			
Fifth Order	\$613.51			
Banner	\$99.41			
<b>Total Merchandise Expenses</b>	<b>\$4,684.60</b>		<b>\$17,951.02</b>	
<b>Programming</b>				
Children's Activity	\$96.47			
Wood (for campfire meetings)	\$80.00			
<b>Total Programming Expenses</b>	<b>\$176.47</b>		<b>\$18,127.49</b>	
<b>Tickets &amp; Registration</b>				
Retreat Flyers	\$111.55			
Landyards, Holders	\$180.93			
Flashlights	\$927.66			
<b>Total T&amp;R Expenses</b>	<b>\$1,220.14</b>		<b>\$19,347.63</b>	
<b>TOTAL EXPENSES</b>			<b>\$19,347.63</b>	



Spiritual Retreat 40  
Treasurer Report

6/14/2024

Date	Check #	Transaction Description	Committee	Amounts	New Balance
12/3/2024		Beginnning Balance			2999.25
12/22/2024	369	Mike M	Merchandise	-1902.5	1096.75
1/13/2024	370	Julie B	Activities	-398.49	698.26
1/13/2024	371	Todd B	Activities	-219.26	479
1/13/2024	372	Greensburg Alliance Church	Activities	-200	279
1/13/2024	373	Mystery Most Wanted (Deposit)	Activities	-200	79
1/16/2024		First Event Deposit	Sales	3310	3389
1/16/2024		Event Square Deposit	Sales	695.21	4084.21
1/13/2024	374	Joe B	T&R	-111.55	3972.66
2/4/2024	375	Mike M	Merchandise	-1484.75	2487.91
2/4/2024	376	Laurel Highlands Council	Executive	-500	1987.91
2/23/2024	377	Julie B	Activities	-350.62	1637.29
2/23/2024	378	Mystery Most Wanted	Activities	-675	962.29
2/23/2024	379	Mt Hope Church	Activities	-200	762.29
2/23/2024	380	Dan Hazima (Mt Hope Maint)	Activities	-125	637.29
2/23/2024	381	Todd B	Activities	-67.7	569.59
2/23/2024	382	Cliff P	Activities	-37.48	532.11
2/26/2024		Second Event Deposit	Sales	2467	2999.11
2/26/2024		Second Event Square Deposit	Sales	1123.08	4122.19
3/3/2024	383	Mike M	Merchandise	-314.77	3807.42
3/15/2024	384	Stop Payment Fee: Vict House Min		-35	3772.42
3/16/2024	385	Victory House Ministries	Activities	-400	3372.42
3/30/2024	386	Julie B	Activities	-551.93	2820.49
3/30/2024	387	Mike M	Merchandise	-269.66	2550.83
3/30/2024	388	Joe B	Registration	-180.93	2369.9
3/30/2024	389	Todd B	Activities	-139.51	2230.39
3/30/2024	390	Cliff P	Activities	-17.18	2213.21
4/1/2024		Third Event Deposit	Sales	3139	5352.21
4/1/2024		Third Event Square Deposit	Sales	803.95	6156.16
4/27/2024	381	Julie B	Activities	-301.88	5854.28
4/27/2024	382	Todd B	Activities	-166.55	5687.73
4/29/2024		Fourth Event Deposit	Sales	940	6627.73
4/29/2024		Fourth Event Square Deposit	Sales	1042.91	7670.64
5/5/2024	393	Cliff P	Activities	-40.19	7630.45
5/5/2024	394	Joe B	Registration	-927.66	6702.79
5/5/2024	395	Brandi (for retreat change)	Retreat	-1000	5702.79
5/5/2024	396	St Thomas Anglican Church	Activities	-150	5552.79
5/24/2024	397	Mike M.	Merchandise	-613.51	4939.28
5/20/2024		Registration Check	Registration	500	5439.28
5/24/2024	398	Kyle G	Camp Liason	-282	5157.28
5/24/2024	399	Alex A	Activities	-70.77	5086.51
5/25/2025	400	Todd B	Activities	-206.67	4879.84
5/25/2024	401	Mike M	Merchandise	-99.41	4780.43
5/25/2024	402	Julie B	Activities	-506.87	4273.56
5/25/2024	403	Phil M	Activities	-96.47	4177.09
5/26/2024	404	Alex A	Activities	-126.6	4050.49
5/26/2024	405	Cliff P	Activities	-250.23	3800.26
5/28/2024		Square Deposit 5/24	Sales	1798.23	5598.49
5/28/2024		Square Deposit 5/25	Sales	1164.2	6762.69
5/28/2024		Cash Deposit	Sales	7698	14460.69
5/28/2024		Cash Deposit	Sales	685	15145.69
5/31/2024		Bank Service Fee	Executive	-8.46	15137.23
6/2/2024	406	Laurel Highlands Council	Executive	-7200	7937.23
6/2/2024		Lost check #376	Executive	500	8437.23
6/2/2024	407	Mike M (lost 401&397)	Merchandise	0	8437.23
6/2/2024	408	Mike M	Executive	-128.61	8308.62
6/4/2024		Cash Deposit	Activities	30	8338.62
6/5/2024	409	TSRSO	Executive	-5338.62	3000



US759 | BR846 | 11  
 ROP 450  
 P.O. Box 7000  
 Providence, RI 02940

**Business Account Statement**

Page 1 of 6

Beginning May 01, 2024  
 through May 31, 2024

**Questions? Contact us today:**

**CALL:**  
 Business Account Customer Service  
 1-800-862-6200



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 Citizens  
 Customer Service Center  
 P.O. Box 42001  
 Providence, RI 02940-2001

TRI STATE REGIONAL SERVICE OFFICE  
 SPIRITUAL RETREAT  
 PO BOX 337  
 HOMESTEAD PA 15120-0337

TRI STATE REGIONAL SERVICE OFFICE  
 SPIRITUAL RETREAT  
 Business Green Checking  
 XXXXXX-719-1

**Business Green Checking for XXXXXX-719-1**

**Balance Calculation**

Previous Balance		8,170.64
Checks	-	3,657.46
Debits	-	8.46
Deposits & Credit	+	11,845.43
<b>Current Balance</b>	<b>=</b>	<b>16,350.15</b>

You can waive the monthly maintenance fee of \$9.99 by maintaining an average daily balance in your account of \$2,000 or by making 5 qualifying transactions that post to your account during the statement period.

Your average daily balance used to qualify this statement period is: \$8,367

Your number of qualifying transactions this statement period is: 11

Your next statement period will end on June 28, 2024.

**TRANSACTION DETAILS FOR BUSINESS CHECKING ACCOUNT ENDING 719-1**

<b>Checks</b> (Note - checks that are present out of numeric sequence are denoted with an asterisk (*))						<b>Previous Balance</b>
<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>Check #</b>	<b>Amount</b>	<b>Date</b>	<b>8,170.64</b>
393	40.19	05/13	400	206.67	05/28	<b>Total Checks</b>
394	927.66	05/06	403*	96.47	05/30	
395	1,000.00	05/20	404	126.60	05/29	<b>3,657.46</b>
396	150.00	05/13	405	250.23	05/29	
398*	282.00	05/28	3402*	506.87	05/28	
399	70.77	05/29				

Please See Additional Information on Next Page

**Business Green Checking for XXXXXX-719-1 Continued**

**Debits \*\***

*\*\*May include checks that have been processed electronically by the payee/merchant.*

<i>Date</i>	<i>Amount</i>	<i>Description</i>		<b>Total Debits</b>
			-	<b>8.46</b>
<b>Other Debits</b>				
05/31	8.46	SERVICE CHARGE CASH DEP/CURRENCY ORDERS \$8,383- \$5,000 FREE \$8.46		

**Deposits & Credits**

<i>Date</i>	<i>Amount</i>	<i>Description</i>		<b>Total Deposits &amp; Credits</b>
			+	<b>11,845.43</b>
05/20	500.00	DEPOSIT		
05/28	7,698.00	DEPOSIT		
05/28	1,798.23	Square Inc 240527P2 240527 L209874290244		
05/28	1,164.20	Square Inc 240527P2 240527 L209874290245		
05/28	685.00	DEPOSIT		

**Daily Balance**

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>		<b>Current Balance</b>
						=	<b>16,350.15</b>
05/06	7,242.98	05/28	16,902.68	05/30	16,358.61		
05/13	7,052.79	05/29	16,455.08	05/31	16,350.15		
05/20	6,552.79						

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 393  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/5/24  
PAY TO THE ORDER OF Cliff Pearce \$ 40.19  
Forty and 19/100 DOLLARS  
Citizens  
MEMO 4th event Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 394  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/5/24  
PAY TO THE ORDER OF Joe Becker \$ 927.66  
Nine hundred Twenty Seven and 66/100 DOLLARS  
Citizens  
MEMO Trinkets Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 395  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/5/24  
PAY TO THE ORDER OF Porandi Muncak \$ 1000.00  
One thousand and 00/100 DOLLARS  
Citizens  
MEMO Change for event Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 396  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/5/24  
PAY TO THE ORDER OF St Thomas Angelical Church \$ 150.00  
One hundred Fifty and 00/100 DOLLARS  
Citizens  
MEMO 4/27/24  
4th event Activity Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 398  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/24/24  
PAY TO THE ORDER OF Kyle Gould \$ 282.00  
Two hundred and Eight Two and 00/100 DOLLARS  
Citizens  
MEMO Camp Liaison Sup. Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 399  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/24/24  
PAY TO THE ORDER OF Alexandra Armstrong \$ 70.77  
Seventy and 77/100 DOLLARS  
Citizens  
MEMO Activities Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 400  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/25/24  
PAY TO THE ORDER OF Todd Bell \$ 206.67  
Two hundred Six and 67/100 DOLLARS  
Citizens  
MEMO Activities Lynn McBeck

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 403  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/25/24  
PAY TO THE ORDER OF Phil Mickens \$ 96.47  
Ninety Six and 47/100 DOLLARS  
Citizens  
MEMO Act (child) Cliff Pearce

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 404  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/26/24  
PAY TO THE ORDER OF Alexandra Armstrong \$ 126.60  
One hundred Twenty Six and 60/100 DOLLARS  
Citizens  
MEMO Activities Cliff Pearce

TRI STATE REGIONAL SERVICE OFFICE 3-7615/360 405  
SPIRITUAL RETREAT  
PO BOX 337  
HOMESTEAD, PA 15120-1518  
DATE 5/26/25  
PAY TO THE ORDER OF Cliff Pearce \$ 250.23  
Two hundred Fifty and 23/100 DOLLARS  
Citizens  
MEMO Activities Cliff Pearce


05/13/2024 \$40.19 394 05/06/2024 \$927.66

395 05/20/2024 \$1,000.00 396 05/13/2024 \$150.00

398 05/28/2024 \$282.00 399 05/29/2024 \$70.77

400 05/28/2024 \$206.67 403 05/30/2024 \$96.47

404 05/29/2024 \$126.60 405 05/29/2024 \$250.23

<b>TRI STATE REGIONAL SERVICE OFFICE</b> SPIRITUAL RETREAT PO BOX 337 HOMESTEAD, PA 15120-1518	3-7815/560	402
	DATE <u>5/25/24</u>	
PAY TO THE ORDER OF <u>Julie Brewer</u>		\$ <u>506.87</u>
<u>Five hundred Six and 87/100</u>		DOLLARS
<b>Citizens</b> MEMO <u>Activities/Tie Dye</u>	<u>Ry</u>	<u>Off Purce</u>
		
3402	05/28/2024	\$506.87